

# CONSTITUTION OF THE KANSAS ASSOCIATION OF RETIRED SCHOOL PERSONNEL

Approved by Board of Directors on March 31, 2006  
Revised on January 24, 2020

## PREAMBLE

We, the Retired School Personnel of Kansas join together to enhance the quality of life and promote independence, dignity, and purpose for senior citizens.

Our Motto is: Enhance Retirement

## ARTICLE I NAME

The name of this organization shall be the Kansas Association of Retired School Personnel hereinafter referred to as KARSP or the Association.

## ARTICLE II PURPOSE

The purpose of the Association shall be to promote legislation to enhance the field of education, to work with the legislature to enhance KPERs benefits, to provide information for safer, more productive retirement years, and to encourage volunteerism through personal contribution and group activities for community service.

## ARTICLE III MEMBERSHIP

Sec. 1 Any person who is active or has retired from a public or private accredited educational institution may upon payment of dues attain membership in the Association.

Sec. 2 Any person not meeting the requirements in Section 1, but is interested in the objectives of the Association may become a member.

## ARTICLE IV ORGANIZATION

Sec. 1 The elective state officers of the Association shall be President, Vice President, Secretary, Treasurer, and District Directors.

Sec. 2 The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, and Immediate Past President. (Approved on March 31, 2006; Revised at convention on June 16, 2011)

Sec. 3 An Executive Director shall be chosen by the Executive Committee and serve subject to the approval of the Board of Directors.

Sec. 4 The Board of Directors shall be the governing power and consist of the Executive Committee, District Directors, a representative of the KARSP Foundation, and the standing committee chairs.

Sec. 5 Members of the Board of Directors shall hold membership in the Association.

## ARTICLE V LEVELS OF ORGANIZATION

The organizational levels shall be the National, State, District, Unit and Individual.

Sec. 1 KARSP is affiliated with NRTA, AARP'S Educator Community.

Sec. 2 KARSP is the state organization.

Sec. 3 The district shall be a specific area of the state determined the Board of Directors.

Sec. 4 The local organization shall be called the Unit.

Sec. 5 General Kansas individual membership

## ARTICLE VI FINANCES

Sec. 1 The fiscal year of the Association shall be the calendar year.

Sec. 2 The amount of annual dues shall be recommended by the Board of Directors and approved by the membership at the annual meeting of the Association.

## ARTICLE VII AMENDING THE CONSTITUTION

Sec. 1 Any KARSP member in good standing may present a proposal for change, amendment, revision, or an addition to the Constitution. Such a proposal shall be in writing and sent to the President. Upon receipt of the proposal, the President shall present the proposal to the Board of Directors for consideration. If approved by the Board, the proposal shall be published in the Meadowlark at least one month prior to the Annual Meeting and placed on the agenda of the Annual Meeting for action by the membership.

Sec. 2 Amendments may be proposed by petition of ten or more members in good standing by filing a written proposal with the Executive Committee stating specifically the change, amendment, revision, or addition to be made. The proposal shall be published in the Meadowlark at least one month prior to the Annual Meeting providing the petition and notice thereof are found to be in order. The proposal shall be placed on the agenda of the next Annual Meeting for action by the membership.

Sec. 3 Two thirds majority of those members attending and voting shall be sufficient to adopt a proposal and the proposal shall become effective upon adjournment of the Annual Meeting.

Sec. 4 The results of any action on amendments shall be published in the next issue of the Meadowlark in order that the Association's membership shall be informed of the action taken at the Annual Meeting.

## ARTICLE VIII FORMER CONSTITUTION VOIDED

This document when approved, becomes effective June 15, 2020, and supersedes any previous constitution and all provisions and amendments thereof.

## BYLAWS

### ARTICLE 1 CONDUCT OF BUSINESS

Roberts Rules of Order Newly Revised shall be the guide for conduct of all business of this Association. The order of business may be changed by a motion and vote from the floor when it is in the interest and benefit of the Association to do so.

### ARTICLE II DUTIES OF OFFICERS AND COMMITTEES

Sec. 1 The Executive director shall be an exofficio member of all KARSP committees.

Sec. 2 The Executive Director shall maintain a Board Policy Handbook outlining the duties of each officer, district director, and chairs of standing committees, and provide a copy for each.

### ARTICLE III TERMS OF OFFICE

Sec. 1 All newly elected officers shall take office the first day of January following adjournment of the annual meeting.

Sec. 2 The President and Vice President shall be elected for a one-year term. The President and Vice President may be elected for a second one-year term.

Sec. 3 The Secretary and Treasurer shall be elected for a two-year term with no limitation to the number of terms.

Sec. 4 The District Directors shall be elected for two-year terms and may be re-elected.

Sec. 5 The appointed chairs are named for a one-year term and may be reappointed.

### ARTICLE IV MEETINGS AND ELECTIONS

Sec. 1 An Annual Meeting and convention shall be held. The date and place shall be determined as far in advance as feasible by the Board of Directors in consultation with the Planning Committee.

#### Sec. 2 Elections

- a. No absentee or proxy votes shall be permitted at the Annual Meeting.
- b. Directors for odd numbered districts shall be elected in odd numbered years and directors for even numbered districts shall be elected in even numbered years.

- c. A slate of nominated officers shall be printed in the Meadowlark prior to the annual meeting.

## ARTICLE V STANDING COMMITTEES

Sec. 1 Standing Committees shall be approved by the Board of Directors.

Sec. 2 The President shall appoint the chairs and the appointments shall be approved by the Board of Directors.

## ARTICLE VI DUTIES OF THE BOARD OF DIRECTORS

The Board of Directors shall conduct the business of the Association, except as otherwise provided for in the Constitution and Bylaws. In addition to making recommendations and reports to the membership at the Annual Meeting of the Association, these duties shall include but not be limited to:

Sec. 1 Annually review and update the Operations Handbook.

Sec. 2 Approving time and place of all meetings of the Association.

Sec. 3 Adopting the legislative goals.

Sec. 4 Recommending the budget to be presented at the Annual Meeting.

Sec. 5 Recommending changes in the dues structure.

Sec. 6 Establishing policy regarding travel expenses.

Sec. 7 Approving the appointment of the Executive Director and fixing the stipend and/or benefits related to that office.

Sec. 8 Approving the hiring, salaries and duties of all other employees.

Sec. 9 Approving the appointments made by the Executive Committee.

Sec. 10 Interpreting the Constitution and Bylaws and recommending to the Association needed changes in the Constitution and Bylaws.

Sec. 11 Planning the programs to be used at Leadership Workshops.

Sec. 12 A majority of members of the Board of Directors shall constitute a quorum.

## ARTICLE VII DUTIES OF THE EXECUTIVE COMMITTEE

Sec. 1 The Executive Committee shall conduct business of the Association between regular meetings of the Board of Directors.

Sec. 2 The Executive Committee shall determine the principal repository of all records.

Sec. 3 The Executive Committee shall recommend to the Board of Directors for approval a replacement for any elected officer who for any reason cannot complete their term. They will be eligible for election at the next annual meeting in which that position would be filled. Appointments to unexpired terms shall not count toward the time a member may serve.

Sec. 4 The Executive Committee shall recommend to the board of directors for approval the chair appointments of standing committees.

Sec. 5 A majority of the members of the Executive Committee shall constitute a quorum.

## ARTICLE VIII AMENDMENTS

The procedures for amending these Bylaws shall be the same as provided under Article VII of the Constitution.

## ARTICLE IX DISSOLVING CLAUSE

In the event the Association is dissolved, all assets shall be distributed among other non-profit organizations at the discretion of the Board of Directors.

## ARTICLE X FORMER BYLAWS VOIDED

The Bylaws supersede previous Bylaws and all provisions and amendments thereof.